

PATRICK COUNTY PUBLIC SCHOOLS
104 Rucker Street – P.O. Box 346
Stuart, Virginia 24171

Minutes for Special Called School Board Meeting
Tuesday, January 28, 2020
5:30 p.m. – School Board Office
Downstairs Board Room

The Patrick County School Board met in special session on Tuesday, January 28, 2020 at the School Board Office, 104 Rucker St., Stuart, VA 24171

Present: Mr. Brandon J. Simmons
Ms. Amy E. Walker
Mr. Ryan S. Lawson
Ms. Shannon R. Harrell

Mr. C. Dean Gilbert, Division Superintendent, Deputy Clerk
Ms. Sara Leigh D. Collins, Clerk
Ms. Katina H. Hylton, Director of Finance

Absent: Mr. Walter L. Scott, Vice-Chairman
Ms. Andrea J. Cassell, Assistant Superintendent – Instruction

Other: Ms. Denise L. Stirewalt

Mr. Simmons, Chairman, called the meeting to order.

No. 25476 Opening Ceremonies

- (a) Pledge of Allegiance (IEA)
- (b) Moment of Silence (IE)

No. 25477 Budget Training

Superintendent Gilbert reviewed with the school board the process of preparing a budget each year. The review included the following:

- a. Chart of Accounts
- b. Accessing the Calculation Tool
- c. Review of State Funding and Budget Variables
- d. How Enrollment Impacts Funding
- e. Required Local Effort
 - 1. Special Education
 - 2. Title I
 - 3. Complete Budget
 - 4. RLE/RLM Tabs
- f. Revenue Budget

Mr. Gilbert also reviewed the monthly financial report which includes the budget, encumbrances, expenses, balance and % spent.

No. 25478 The budget committee set the meeting for February 6, 2020 at 2:00 p.m. at the school board office

No. 25479 **Adjournment**

On motion by Ms. Harrell seconded by Ms. Walker at 8:25 p.m.

Brandon J. Simmons, Chairman
Patrick County School Board

Sara Leigh D. Collins, Clerk
Patrick County School Board