

**PATRICK COUNTY PUBLIC SCHOOLS  
104 Rucker Street – P.O. Box 346  
Stuart, Virginia 24171**

**Minutes for Regular School Board Meeting  
Thursday January 16, 2020  
5:30 p.m. – Patrick County Administration Building  
Third Floor - Courtroom**

The Patrick County School Board met in regular session on Thursday, January 16, 2020 at 5:30 p.m. at Patrick County Administration Building Third Floor Courtroom, 106 Rucker St., Stuart, VA 24171.

Present: Mr. Brandon J. Simmons  
Mr. Walter L. Scott  
Ms. Amy E. Walker  
Mr. Ryan S. Lawson  
Ms. Shannon R. Harrell

Mr. C. Dean Gilbert, Division Superintendent  
Ma. Andrea J. Cassell, Assistant Superintendent - Instruction  
Ms. Sara Leigh D. Collins, Clerk

Mr. Gilbert, Division Superintendent, called the meeting to order.

**No. 25458 Opening Ceremonies**

- (a) Pledge of Allegiance (IEA)
- (b) Moment of Silence (IE)

**No. 25459 Reorganization – 2020**

Mr. Gilbert, Superintendent acted as Chairman while the school board elected a Chairman for the Calendar Year 2020.

Mr. Gilbert opened the floor for nominations for chairman.

Ms. Walker nominated Mr. Brandon J. Simmons seconded by Mr. Scott.

No other nomination received from floor.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

Mr. Simmons was elected chairman.

**No. 25460 Reorganization Continued – Year 2020**

Mr. Simmons, Chairman, requested nominations for Vice-Chairman for 2020.

Ms. Walker nominated Mr. Walter Scott for Vice-Chairman.

On motion by Ms. Walker seconded by Ms. Harrell to approve Mr. Scott as Vice Chairman.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

**No. 25461**      **Clerk of the School Board 2020 and Deputy Clerk**

Mr. Simmons, Chairman, requested that the following be appointed – Clerk and Deputy Clerk.

Mr. Scott nominated Ms. Sara Leigh D. Collins to be appointed Clerk seconded by Ms. Walker.

Ms. Collins was appointed Clerk by unanimous vote.

Mr. Lawson nominated Mr. C. Dean Gilbert for Deputy Clerk seconded by Ms. Walker.

Mr. Gilbert was appointed Deputy Clerk by unanimous vote.

**No. 25462**      **Chairman appoints board representatives to special committees 2020**

1. Gifted Committee – Shannon R. Harrell
2. School Health Advisory Committee – Ryan S. Lawson
3. Career-Technical Advisory Committee/Builders Assoc. – Walter L. Scott
4. Employee Insurance Committee – Amy E. Walker
5. Parks and Recreation Committee – Shannon R. Harrell – Alt. Brandon J. Simmons
6. Special Education Advisory Committee – Ryan S. Lawson
7. Building Committee – Brandon J. Simmons, Walter L. Scott, Dean Gilbert, Wayne Scott
8. Liaison Committee – Brandon J. Simmons, Walter Scott, Dean Gilbert
9. Budget Committee – Dean Gilbert, Katina Hylton, Brandon J. Simmons, Shannon Harrell, Andrea J. Cassell, Sandra Clement, Principal
10. VSBA Voting Delegate – Brandon J. Simmons and Walter L. Scott
11. Transportation Committee – Dean Gilbert, Ryan Lawson, Amy Walker, Derick Smith and a bus representative to be determined
12. Advisory Committee – Dean Gilbert – representatives to be determined

**No. 25463**      **Closed Session**

Pursuant to Section 2.2-3712 (A) of the Code of Virginia and a motion by Ms. Walker and seconded by Mr. Scott that Patrick County School Board convene in a closed meeting at 5:55 p.m. to consider:

- A. Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of employees of the School Board §2.2-3711(a)(2).
  - a. Personnel Report
- B. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiation strategy of the public body.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

On motion by Ms. Walker seconded by Mr. Scott to come out of closed session at 6:12 p.m.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

**No. 25464**     **Certification of Closed Session**

**WHEREAS**, the Patrick County School Board had convened a closed meeting of the date pursuant to an affirmative record vote and in accordance with the provisions of the Virginia Freedom of Information Act and

**WHEREAS**, Section 2.1-344 (D) of the Code of Virginia requires a certification by the Patrick County School Board that such closed meeting was conducted with Virginia Law;

**NOW, THEREFORE BE IT RESOLVED** that the Patrick County School Board hereby certifies that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from closed meeting to which this certification applies, and (ii) only such public businesses were identified in the motion convening the closed meeting were heard, discussed or considered.

Ayes (by Roll Call):     Harrell, Lawson, Scott, Simmons, Walker  
Nays:                             None

**No. 25465**     **Personnel/Addendum**

On motion by Ms. Walker seconded by Mr. Scott to approve Personnel/Addendum as presented.

Ayes:     Harrell, Lawson, Scott, Simmons, Walker  
Nays:     None

**No. 25466**     **Announcements and Recognition**

Mr. Gilbert, Superintendent, informed the board of the following:

1. Recognized Virginia School Principals Appreciation Week – January 19-25, 2020.
2. Account Code Structure was given to each board member to explain how expenses are classified.

**No. 25467**     **Citizens Time**

No one requested to speak.

**No. 25468**     **Reports**

- a. School Board Report

Ms. Walker reported on the school board’s attendance at the VSBA Conference January 13-14, 2020. Also reported on the new school board and new superintendent’s orientation that was attended by Ms. Walker, Mr. Lawson and Mr. Gilbert.

Copy of report attached to minutes

- b. Superintendent Report

Mr. Gilbert reported on the VABO Conference that he attended on January 6-7, 2020. This included the governor’s proposed budget.

**No. 25469 Consent Calendar**

- a. Minutes, December 12, 2019 (BDDG)
- b. Regular Invoices (DI, DK)
- c. Monthly Financial Report (DI, DK)
- d. Capital Improvement Reports (EC, ECG, FB)
- e. Overnight Fieldtrips (IICA)

On motion by Ms. Harrell seconded by Mr. Lawson to approve the Consent Calendar with the stipulation that all pages of the credit card be included.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

**No. 25470 VSBA School Board Code of Conduct**

On motion by Ms. Walker seconded by Mr. Scott to reaffirm and adopt the VSBA School Board Code of Conduct.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

**No. 25471 Robert Rules of Order**

On motion by Mr. Scott seconded by Mr. Lawson to reaffirm and adopt Roberts Rules of Order.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

**No. 25472 Teacher and Principal Evaluations**

On motion by Mr. Harrell seconded by Mr. Lawson to approve the Teacher and Principal Evaluation Documents – Reference Superintendent Memo 272-19 – as presented.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

**No. 25473 School Calendar 2020-2021**

On motion by Ms. Walker seconded by Mr. Scott to approve 2020-2021 School Calendar as presented.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

**No. 25474 Patrick County High School – Program of Studies**

Mr. Cox, Principal was present to review with school board the PCHS Program of Studies with outlines of the entire academic program, grading scales, all course descriptions of courses offered, academic honors diploma/graduation requirements, D-Squared dual enrollment program courses with PHCC, our AP classes on-line and given pertinent information about NCAA Clearing House guidelines for athletes.

On motion by Mr. Scott seconded by Ms. Walker to approve PCHS – Program of Studies.

Ayes: Harrell, Lawson, Scott, Simmons, Walker  
Nays: None

Call School Board Meeting on Tuesday, January 28, 2020 at 6:00 p.m. at the School Board Office downstairs boardroom.

**No. 25475 Adjournment**

By consensus the board adjourned at 6:51 p.m.

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Brandon J. Simmons, Chairman  
Patrick County School Board

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Sara Leigh D. Collins, Clerk  
Patrick County School Board