

RESIGNATION OF PROFESSIONAL STAFF MEMBERS

The superintendent of schools is authorized to approve resignations of employees. Any resignation must be in writing. A teacher may resign after April 15 of any school year with the approval of the superintendent.

Between April 15 and July 15, the school board will liberally grant a release from the employment contract for good cause. After July 15, the professional staff member may be released from the employment contract only when a suitable replacement has been employed.

The teacher may, within one week, withdraw a request to resign. Upon the expiration of the one week period, the superintendent shall notify the School Board the decision to accept or reject the resignation. The School Board, within two weeks, may reverse the decision of the superintendent. The Board shall be informed at their next scheduled meeting of all other resignations and take appropriate action on those resignations.

Adopted: September 11 2000

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-304.

RESIGNATION OF PROFESSIONAL STAFF MEMBERS

A. Certificated Personnel

A person requesting release from a valid contract must submit a written request to the superintendent of schools a least two (2) weeks before the intended date of resignation and must state the reason for the request. If the superintendent determines the request to be satisfactory, he shall present to the school board a written request made by the person asking for the release. If mutually satisfactory arrangements cannot be made and the school board does not approve the request, the contract remains binding. Breaking a contract may result in a request to the State Board of Education for revocation of the person's certificate to teach in the public schools in Virginia.

Legal Reference:

Code of Va., 22.1-304. Reemployment of teacher who has not achieved continuing contract status; effect of continuing contract; resignation of teacher; reduction of number of teachers.