

**PATRICK COUNTY PUBLIC SCHOOLS**  
**Beyond Contracted Hours Request**

Request for compensation of hours above employees contracted hours but less than forty (40) hours:

\_\_\_\_\_ hereby requests compensation for \_\_\_\_\_ of  
*Name* *Hour(s)*  
above contracted hours on \_\_\_\_\_ to perform the  
*Date(s)*  
following:

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\_\_\_\_\_  
*Employee Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Principal/Supervisor Signature*

\_\_\_\_\_  
*Date*

A total of \_\_\_\_\_ hours above contracted hours have been approved.

\_\_\_\_\_  
*Superintendent or Designee*

\_\_\_\_\_  
*Date*