

**PATRICK COUNTY PUBLIC SCHOOLS  
104 Rucker Street – P.O. Box 346  
Stuart, Virginia 24171**

**Minutes for Regular School Board Meeting  
Thursday January 15, 2015  
3:00 p.m.  
Patrick County School Board Office**

The Patrick County School Board met in regular session on Thursday, January 15, 2015 at 3:00 p.m. at the Patrick County School Board Office, Stuart, VA.

Present: Mr. Ronnie N. Terry  
Ms. Annie H. Hylton  
Ms. A. Michelle Day  
Ms. Kandy Marshall Burnett  
Mr. J. D. Morse

Dr. William D. Sroufe, Division Superintendent  
Ms. Sara Leigh D. Collins  
Mr. C. Dean Gilbert, Assistant Superintendent

Dr. William D. Sroufe, Superintendent, called the meeting to order.

**No. 24675 Opening Ceremonies/Program**

- (a) Pledge of Allegiance (IEA)
- (b) Moment of Silence (IE)

**No. 24676 Reorganization – Year 2015**

Dr. Sroufe, Superintendent acted as Chairman while the school board elected a Chairman for the Calendar Year 2015.

Dr. Sroufe opened the floor for nominations for chairman of the Patrick County School Board for Calendar Year 2015.

Mr. Morse nominated Mr. Ronnie Terry seconded by Ms. Burnett.

No other nominations were received from the floor.

On motion by Ms. Burnett seconded by Mr. Morse to close nominations for Chairman and to elect Mr. Terry as chairman of the school board for 2015.

Ayes: Burnett, Day, Hylton, Morse  
Nays: None  
Present: Terry

**No. 24677**      **Reorganization Continued – Year 2015**

Mr. Terry, Chairman, requested nominations for Vice-Chairman for 2015.

Ms. Hylton nominated Ms. Kandy Marshall Burnett for Vice-Chairman seconded by Mr. Morse.

No other nominations were received from the floor.

On motion by Ms. Hylton seconded by Mr. Morse to close the nominations for vice-chairman and to elect Ms. Kandy Marshall Burnett as vice-chairman of the Patrick County School Board for 2015.

Ayes: Day, Hylton, Morse, Terry

Nays: None

Present: Burnett

**No. 24678**      **Clerk of the School Board 2015**

On motion by Ms. Burnett seconded by Ms. Day to appoint Ms. Sara Leigh D. Collins, Clerk of the Patrick County School Board for the Calendar Year 2015.

Ayes: Burnett, Day, Hylton, Morse, Terry

Nays: None

**No. 24679**      **Deputy Clerk of School Board 2014**

On motion by Mr. Morse seconded by Ms. Hylton to appoint Dr. William D. Sroufe, Deputy Clerk of the Patrick County School Board for the Calendar Year 2015.

Ayes: Burnett, Day, Hylton, Morse, Terry

Nays: None

**No. 24680**      **Representatives for Special Committees 2015**

Chairman appoints board representatives to special committees 2015

1. Gifted Committee –Annie Hylton
2. School Health Advisory Committee – Kandy M. Burnett
3. Career-Technical Advisory Committee/Builders Association – Kandy M. Burnett
4. Employee Insurance Committee –Michelle Day
5. Parks and Recreation Committee – J. D. Morse
6. Special Education Advisory Committee –Annie H. Hylton
7. Building Committee – J. D. Morse and Ronnie Terry
8. Liaison Committee – Ronnie Terry, Kandy M. Burnett, Dr. William D. Sroufe
9. Budget Committee – Dean Gilbert, Katina Hylton, Ronnie Terry, Kandy M. Burnett, Sandra Clement, Principal, Dr. William D. Sroufe
10. VSBA Voting Delegate – Ronnie Terry and Kandy Marshall Burnett

**No. 24681**      **Reaffirm and Adopt Code of Conduct (BBA, BBAA)**

Mr. Terry read the Code of Conduct to members and each member signed this to accept.

On motion by Ms. Burnett seconded by Mr. Morse to reaffirm and adopt Code of Conduct for Calendar Year 2015.

Ayes: Burnett, Day, Hylton, Morse, Terry

Nays: None

**No. 24682      Announcements**

- (a) Statement of Economic Interests have been completed by all school board by December 15, 2014
- (b) Orientation New School Board Members and Superintendent. All school board members have attended the orientation for new members in previous years.
- (c) VSBA Legislative Conference, January 26-27, 2015  
Dr. Sroufe, Mr. Terry and Ms. Hylton leave from school board office Monday, January 26, 2015 – 8:00 a.m. to attend the Legislative Conference.

**No. 24683      Patrick County Masonic Lodge**

Mr. Darrell Cockerham representing the Patrick County Masonic Lodge requested that the school facilities be used for the following:

- 1. To have blood drives in different communities with possible use of school facilities.
- 2. Use of school facilities to raise funds for back pack program.

No action was taken on these requests.

Copy of presentation attached to minutes.

**No. 24684      Consent Calendar**

- (a) Minutes (BDDG)
  - (1) Minutes December 11, 2014
- (b) Regular Invoices (DI, DK)
- (c) Monthly Financial Report (DI,DK)
- (d) Capital Improvement Report (EC, ECG, FB)
- (e) Accounting Guidelines – (Mr. Dean Gilbert)

On motion by Mr. Morse seconded by Ms. Burnett to approve the consent calendar with exception of the following:

Item (d) – Maintenance Improvement

Ayes: Burnett, Day, Hylton, Morse, Terry  
Nays: None

**No. 24685      Capital Improvement Reports (d)**

Ms. Hylton requested information on the sidewalk at Patrick Springs Primary – New wing going out to playground.

On motion by Ms. Burnett seconded by Ms. Day to approve consent agenda (d) Capital Improvement Reports – as presented.

Ayes: Burnett, Day, Hylton, Morse, Terry  
Nays: None

**No. 24686**

**New Business**

Title VI Application – First Draft – (Dr. Karen Wood)

Dr. K. Wood, Director of Federal Programs, reviewed the Title VI Application with the school board. Name of chairman needed to be changed.

On motion by Ms. Hylton seconded by Ms. Burnett to approve the Title VI application as amended with Mr. Ronnie Terry as chairman.

Ayes: Burnett, Day, Hylton, Morse, Terry  
Nays: None

**No. 24687**

**Academic Review Presentation**

Dr. C. Williams, Executive Director of Instruction, updated the school board on the Academic Review Presentation that was given at each school.

**No. 24688**

**PCHS Course Description – First read – (Mr. Trey Cox)**

Mr. Trey Cox and Ms. Denise Clark reviewed the Patrick County High School Program of Studies 2015-2016 with school board members which they had received in the agenda packet prior to meeting.

On motion by Mr. Morse seconded by Ms. Burnett to approve the Patrick County High School Program of Studies as amended.

Ayes: Burnett, Day, Hylton, Morse, Terry  
Nays: None

**No. 24689**

**Closed Session**

Pursuant to Section 2.2-3712 (A) of the Code of Virginia and a motion by Ms. Hylton and seconded by Ms. Day that Patrick County School Board convene in a closed meeting at 4:30 p.m. to consider:

- (1) Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record §2.2-3711(A)(1).

(a) School Discipline Reports

- (2) Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of employees of the School Board §2.2-3711(A)(2).

(a) Monthly Personnel Report

Ayes: Burnett, Day, Hylton, Morse, Terry  
Nays: None

On motion by Ms. Burnett seconded by Ms. Day to come out of closed session at 4:55 p.m.

Ayes: Burnett, Day, Hylton, Morse, Terry  
Nays: None

**No. 24690**

**Certification of Closed Session**

**WHEREAS**, the Patrick County School Board had convened a closed meeting of the date pursuant to an affirmative record vote and in accordance with the provisions of the Virginia Freedom of Information Act and

**WHEREAS**, Section 2.1-344 (D) of the Code of Virginia requires a certification by the Patrick County School Board that such closed meeting was conducted with Virginia Law;

**NOW, THEREFORE BE IT RESOLVED** that the Patrick County School Board hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from closed meeting to which this certification applies, and (ii) only such public businesses were identified in the motion convening the closed meeting were heard, discussed or considered.

Ayes (by Roll Call)      Burnett, Day, Hylton, Morse, Terry  
Nays                              None

Adjourned meeting to Patrick County High School Library for Public Input – FY 2015-16 Budget.

Mr. Terry called meeting back order at 6:00 p.m.

**No. 24691**

**Public Hearing FY2015 -16**

Chairman Terry opened the floor for public input.

The following individuals spoke before the school board:

Ms. Sandra Clement – Instruction  
Mr. Trey Cox – Patrick County High School  
Ms. Anne Pilson – Transportation  
Mr. Dean Gilbert – Technology/Maintenance

No public comment

**No. 24692**

**Personnel**

On motion by Mr. Morse seconded by Ms. Burnett to approve personnel as amended.

Ayes:    Burnett, Day, Hylton, Morse, Terry  
Nays:    None

**No. 24693**

**Adjournment**

On motion by Mr. Morse seconded by Ms. Hylton to adjourn meeting at 6:30 p.m.

Ayes: Burnett, Day, Hylton, Morse, Terry

Nays: None

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Ronnie N. Terry, Chairman  
Patrick County School Board

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Sara Leigh D. Collins, Clerk  
Patrick County School Board